

MINUTES

PTF Meeting (Virtual)

October 5, 2020, 6:00 p.m.

Meeting facilitator: Mr. Kevin Frye

Present: Megan Hissem, Tim Dingman, Lori Galvin, Megan Komar, Angela Vaslavsky, Michelle Vitale, Sarah Thompson, Amy Lackey, Kelly Bell, Val Varchetti, Elyse Bogner

Not present: Heidi Reese, Kelly Clark, Nicole McCullough, Kate Piper

Agenda:

1. Overview of the committee

After a welcome from Mr. Frye, members introduced themselves. It was agreed, after discussion and input, that it was preferable that future meetings be held in person at the school.

Upcoming meeting dates were reviewed: November 2, January 11, March 1, May 3

The committee can add additional meetings if desired or necessary.

2. School Opening – How are we doing?

No one reported any complaints about the new Covid procedures. Students appear to have adapted well to the masks. The car lane moves smoothly.

Covid cases: A question was asked about the procedure for informing parents if a child or staff member tests positive for Covid. So far, we know of only one parent who has tested positive and that student was quarantined for two weeks. Other families have traveled to “hot spots” and were quarantined for two weeks before returning to school. In future cases, when someone tests positive, the parents of students in the affected classroom will be notified and the positive student will be quarantined.

PTF representative communication with parents: A question was asked about how PTF reps are to communicate with classroom families. Mr. Frye explained that all PTF reps would receive contact information. After receiving that information, PTF reps should then contact their families, introducing themselves and explaining that their role is to be a conduit for ideas and questions about the school. PTF reps receive two types of information: concerns that are teacher/grade/student specific and broader ideas/concerns that affect the entire community. In the case of former topics, the PTF rep should direct the parent to the teacher or Mr. Frye, as

appropriate. Questions, ideas, or concerns that relate to the entire school should be added to the PTF agenda.

It was suggested that the agenda be distributed a month in advance so that parents can provide feedback and introduce topics. It is hoped that this will encourage greater participation.

3. Halloween Parties

Students in grades PreK to 5 will be permitted to dress up. The parade route will be expanded around the block to accommodate guests. Parties will be scaled by and only factory pre-packaged food can be served.

4. Committee leadership

A different PTF representative will be responsible for compiling the agenda for each meeting. This person will contact all PTF representatives before the assigned meeting to solicit agenda items. The following members volunteered:

- November: Michelle Vitale
- January: Megan Komar
- March: Megan Hissem
- May: Lori Galvin

Other members who are not responsible for preparing the agenda will volunteer to take and distribute meeting minutes.

Public meetings: The question was raised about the possibility of public meetings. Several options were discussed but the matter was not resolved.

The meeting was adjourned at 7:05 p.m.